



OPEN MEETING

**REGULAR MEETING OF THIRD LAGUNA HILLS MUTUAL
ARCHITECTURAL CONTROLS AND STANDARDS COMMITTEE***

**Monday, September 11, 2023 – 1:30 p.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

REPORT

COMMITTEE MEMBERS PRESENT: Jim Cook – Chair, Ralph Engdahl, Andy Ginocchio (Alternate), Nathaniel Ira Lewis, Cris Prince, Advisors: Michael Butler, Lisa Mills, Mike Plean

COMMITTEE MEMBERS ABSENT: Cush Bhada (Excused)

STAFF PRESENT: Bart Mejia – Maintenance & Construction Assistant Director, Gavin Fogg – Manor Alterations Supervisor, David Rudge – Manor Alterations Inspector II, Josh Monroy – Manor Alterations Coordinator

OTHER DIRECTORS PRESENT: S.K. Park

1. Call Meeting to Order

Chair Cook called the meeting to order at 1:30 p.m.

2. Approval of the Agenda

Hearing no objection, the agenda was approved by consent.

3. Approval of the Meeting Report for August 14, 2023

Hearing no objection, the meeting report was unanimously approved as written.

4. Remarks of the Chair

None.

5. Member Comments - (Items Not on the Agenda)

- A member commented on the revised Alteration Fee Schedule.

6. Response to Member Comments

None.

7. Department Head Update

Mr. Mejia advised members that Manor Alterations is in the process of remodeling their front counter. In the meantime, window seven in Resident Services has been made available to assist residents.

- 8. Consent Calendar:** All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

- a. Over-The-Counter Variances – None.**

Due to audio problems a short recess was called to order.

9. Variance Requests

- a. 5585-A: Variance for Entry and Dining Room Extension Add Bedroom and Vanity Area Windows**

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee.

A motion was made to approve the variance as described. The variance was approved by unanimous consent.

10. Items for Discussion and Consideration

- a. Discussion More Detailed Interior Inspections**

Mr. Mejia asked the committee for input on what items they would like to see added, if any, to the scope of resale inspections. The committee suggested including inspection and certification of low-flow toilets at the same time they are reviewing water heaters to avoid additional costs to members. There was also discussion on additional considerations for water heaters replacements: year of installation, guarantees, and the location of that installation.

b. Eliminate Demolition Consent Requirements & Associated Fees

A motion was made to recommend the Third Board approve the elimination of the demolition consent requirements and associated fees and incorporate the appropriate sections of the demolition conditions into the Mutual Consent conditions. Hearing no objection, the motion was approved by unanimous consent.

11. Items for Future Agendas

- a. Revision to Architectural Standard 8: Porch Lift/Elevators – **November**
- b. Proposed Architectural Standard 41B: Solar Panels, 3 Story Buildings – **November**
- c. Revision to Architectural Standard 31: Washer and Dryer Installation – **October**

12. Committee Member Comments

- Advisor Mills suggested grandfathering in garage doors and storage cabinets.
- Director Lewis concurred with Advisor Mills sentiments.

13. Date of Next Meeting: Monday, October 09, 2023 at 1:30 p.m.

14. Adjournment

The meeting was adjourned at 2:08 p.m.



Jim Cook, Chair

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Baltazar Mejia, Staff Officer
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